

University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010
Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

April 28, 2023

1:40-4:00

Room D4

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.

Any Agenda Item is to be considered a Potential Action Item.

A. Call to Order (1:40-1:50)

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

C. Pledge of Allegiance

D.	Roll Call	Present	Absent
	<u>Board Members</u>		

Jeanne Adams	_____	_____
Melinda Brookshire	_____	_____
Regina Carver	_____	_____
Marlo Hartsuyker	_____	_____
Jessica Lavariega Monforti	_____	_____
Veronica Rauschenberger	_____	_____
Brian Sevier	_____	_____
Jesús Torres	_____	_____
Lindsay Walker	_____	_____
<u>Administration</u>		
Charmon Evans	_____	_____
Echo Reves	_____	_____
Veronica Solorzano	_____	_____

E. Public Comments

F. Directors' Reports

G. Board Reports, Correspondence, and Communications

H. Advisory and Auxiliary Reports

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

II. Regular Session

A. Consent Agenda (1:50-1:55)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the February 24, 2023, Regular Board Meeting
2. Form 990
3. Purchases to Ratify

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and approval of the February and March Financials for UPCS (1:55-2:05)

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Director's Recommendation: The Executive Director recommends approval of the February and March Financials for UPCS.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

2. **Topic/Agenda Item: Review and Approval of extending Jesus Torres term on the board through the end of the year. (2:05-2:15)**

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of extending Jesus Torres term on the board through the end of the year.

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

3. **Topic/Agenda Item: Review and Approval of Ernesto Guerrero position candidate for consideration of board vacancy. (2:15-2:25)**

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: Administration recommends approval of moving forward for consideration of Board vacancy.

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesus Torres				
Lindsay Walker				

4. **Topic/Agenda Item: Review and Approval of the Eighth-grade walking fieldtrip to Pleasant Valley Aquatic Center and Bob Kildee Park (2:25-2:30)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Eighth-grade walking fieldtrip to Pleasant Valley Aquatic Center and Bob Kildee Park.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

5. **Topic/Agenda Item: Review and approval of Board Resolution #28 22/23, regarding Fiscal Administrators (2:30-2:40)**

Personnel Involved: Charmon Evans

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Board Resolution #28 22/23

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

6. **Topic/Agenda Item: Review and approval of return to in person/Covid Mitigation (2:40-2:50)**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of return to in person/Covid Mitigation

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

7. **Topic/Agenda Item: Discussion of proposed 4.5% Raise for Staff 2023-2024 (2:50-3:05)**
Personnel Involved: Charmon Evans
8. **Topic/Agenda Item: Arts, Music and Instructional Materials Block Grant Music, \$424,000 (3:05-3:15)**
Personnel Involved: Charmon Evans

ADJOURN OPEN SESSION

III. Closed Session (3:15-3:30)

A. Topic/Agenda Item: Administrative Review Update (2:40-2:55) Discipline/Dismissal/Employment

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN
CLOSED SESSION, IF ANY**

III. Directors Announcements/Remarks

IV. Future Agenda Items: Next Meeting, Thursday May 25, 2023, 5:30-7:30

V. Adjournment: